Checklist For Starting a Live Scan Fingerprinting Business

Research and Planning

- ◯ Market research
- ◯ Business plan creation
- ◯ Choose a business structure
- ◯ Name your business

Legal Requirements

- ◯ Obtain business license
- ◯ Fingerprinting accreditation
- ◯ Purchase insurance
- ◯ Register for taxes

Location and Setup

- ◯ Lease a commercial space
- ◯ Purchase fingerprinting equipment
- ◯ Set up a waiting area
- ◯ Install signage

Technology and Software

- ◯ Acquire live scan software
- ◯ Secure data storage solutions
- ◯ Set up a business website
- ◯ Implement online scheduling

Marketing and Outreach

- ◯ Develop marketing materials
- ◯ Establish online presence
- ◯ Network with related agencies
- ◯ Offer promotional discounts

Staffing and Operations

- ◯ Hire trained technicians
- ◯ Develop operational protocols
- ◯ Train staff on privacy laws
- ◯ Schedule regular audits

Launch

- ◯ Host an opening event
- ◯ Start local advertising
- ◯ Begin operations
- ◯ Collect customer feedback

Go-to Resources for Opening a Live Scan Fingerprinting Business

Live Scan Software
- M2SYS
- IDEMIA
- Crossmatch

Data Security Solutions
- Norton
- McAfee
- Kaspersky

Business & Accounting
- ZenBusiness
- Northwest Registered Agent
- FreshBooks
- MyCorporation

Useful Tools
- Logo Generator
- SWOT Analysis Generator

*All of the resources are clickable links

step by step business