

Checklist For Starting a Cleaning Business

Business Plan Development

- Define services offered
- Analyze market and competition
- Plan pricing strategy
- Set financial goals
- Outline growth strategy

Legal and Regulatory

- Register business entity
- Obtain necessary licenses
- Purchase liability insurance
- Comply with health regulations
- Prepare contract templates

Equipment and Supplies

- Select quality cleaning products
- Invest in professional equipment
- Stock up on supplies
- Consider eco-friendly options
- Organize storage solutions

Branding and Marketing

- Create a business logo
- Design business cards
- Develop a website
- Leverage social media
- Distribute flyers and brochures

Staffing and Operations

- Hire qualified staff
- Provide training programs
- Establish work schedules
- Implement quality control measures
- Manage payroll and HR tasks

Client Management

- Network with property managers
- Offer introductory discounts
- Seek client referrals
- Provide exceptional service
- Maintain client relationships

Financial Management

- Set up a business bank account
- Use accounting software
- Manage cash flow
- Plan for taxes
- Track expenses and revenue

Go-to Resources for Starting a Cleaning Business

Booking and Scheduling

- [Booker](#)
- [Calendly](#)
- [Square Appointments](#)

Supply Vendors

- [Uline](#)
- [CleanItSupply](#)

Business & Accounting Services

- [ZenBusiness](#)
- [Northwest Registered Agent](#)
- [FreshBooks](#)
- [MyCorporation](#)

Useful Tools

- [Logo Generator](#)
- [Invoice Generator](#)
- [Domain Name Search](#)

*All of the resources are clickable links